

Insurance Bond Enquiry Form

This form is designed to assist businesses that enter into a contract in which they are typically required to lodge some form of surety to cover the underlying commitment necessary to secure obligations under the contract. This could be a Contract Performance Bond or Development Bond. Some businesses require Trade Bonds to cover VAT or Duty exposure to the Revenue Authorities. This form will enable us to clarify exactly what cover you require.

Applicant

Name:

Contact Name Mobile:

Work no. ():

Email:

Bond type

In whose favour will the Bond be issued?

Guarantee value required:

Please outline the purpose of the Insurance Bond required. Attach a copy of the relevant contract clauses if this is possible:

Financial Information Checklist

Insurers usually require most or all of the following information:

- A profile of your firm to enable them understand your business
- Audited Accounts (Two-years)
- A forecast of the current year's Trading
- Management Accounts, if available
- Details of Key Personnel
- Schedule of Work-in-Progress (not Trade Bonds)
- Bank Facilities (not Trade Bonds)
- Architects form for the contract (not Trade Bonds)
- Details of contracts completed in the previous five years (not Trade Bonds)

**You must complete the insurer's appropriate application form to attain a full quotation

Post, Fax or email this form with appropriate financial information to paul@affinityinsurance.ie